

## **Individual Professional Development Plan:**

### *Goals' Identification Guide*

1. **Content Knowledge:**
  - 1.1 To learn how to apply technologies as effective content tools
  - 1.2 To enhance professional knowledge
  - 1.3 To increase teaching area knowledge
  - 1.4 To develop teaching/learning units which promote student knowledge in my discipline
  - 1.5 To work with colleagues in ways which help to integrate my discipline within the school
  
2. **Professional Ethic:**
  - 2.1 To learn and/or demonstrate understanding and use of educational theory/philosophy
  - 2.2 To learn more about the communities which service our schools
  - 2.3 To learn and apply new ways of improving race relations among students/faculty/community
  - 2.4 To gain knowledge of where and how to acquire information to assist my job responsibilities
  - 2.5 To add additional area(s) of certification/licensure to my credentials
  - 2.6 To seek additional knowledge and skills via an advanced degree
  - 2.7 To maintain current knowledge of local/county/state/national educational policies and issues
  
3. **Assessment & Evaluation Skills:**
  - 3.1 To learn how to apply technologies as effective assessment tools
  - 3.2 To learn how to apply assessment data to instruction
  - 3.3 To learn how to construct effective evaluation instruments
  - 3.4 To learn how to expand the number and types of assessment tools
  - 3.5 To learn how to interpret test scores
  - 3.6 To learn how to better teach test-taking skills
  - 3.7 To learn more about proficiency, competency and/or standardized testing purposes and creation
  
4. **Instructional Methodology:**
  - 4.1 To learn how to apply technologies as effective teaching and learning tools
  - 4.2 To learn how to improve student reading skills
  - 4.3 To learn how to integrate higher-order thinking skills
  - 4.4 To learn how to facilitate students to teach themselves and others
  - 4.5 To learn how to teach students to solve problems via a variety of tools and knowledge
  - 4.6 To learn how to teach across many disciplines
  - 4.7 To learn teaching methods that promote increased student achievement
  - 4.8 To gain knowledge of how to adapt instruction to the individual needs of all students

5. **Communication Skills:**
  - 5.1 To learn how to apply technologies as effective communications' tools
  - 5.2 To present to various publics
  - 5.3 To enhance speaking skills
  - 5.4 To enhance writing skills
  - 5.5 To improve non-verbal communications skills
  - 5.6 To discover ways to increase parental involvement in parent-teacher conferences
  
6. **Interpersonal Skills:**
  - 6.1 To learn how to apply technologies as effective interpersonal tools
  - 6.2 To learn how to coach others to achieve and succeed
  - 6.3 To learn how to coordinate or direct the efforts of others
  - 6.4 To learn how to encourage the involvement of others
  - 6.5 To learn how to facilitate groups to accomplish established goals
  - 6.6 To learn how to motivate self and others
  
7. **Management & Administrative Skills:**
  - 7.1 To learn how to apply technologies as effective management tools
  - 7.2 To learn how to apply available resources to school improvement
  - 7.3 To learn how to collect data to use in planning and problem solving
  - 7.4 To learn how to create conditions & environment for product performance
  - 7.5 To learn how to establish vision that encourages performance of self and others
  - 7.6 To learn planning & organizational skills which improve self and others
  
8. **Skills to Meet the Needs of Special Students:**
  - 8.1 To learn how to apply technologies as effective intervention tools
  - 8.2 To learn how to adapt instruction to all skills levels
  - 8.3 To learn how to increase my awareness of special needs students
  - 8.4 To learn how to sensitize all students to the needs of individuals
  - 8.5 To understand social/emotional needs of students and others
  
9. **School District and/or Building Specific Goals:**
  - 9.1 To learn how to apply technologies as effective teaching, learning, and productivity tools
  - 9.2 To implement strategies and strengthen articulation between content areas and grade levels
  - 9.3 To improve parent-school relations
  - 9.4 To develop strategies to achieve 100% passage on state graduation and achievement tests
  - 9.5 To correlate course of study objectives with proficiency learning outcomes
  - 9.6 To maintain and improve a safe, healthful, and attractive learning environment