

**Howland Local Schools**  
**Parent and Family Engagement Plan**  
**2017-2018**

**1. Howland Local Schools will foster effective parental involvement strategies and support partnerships among school, parents, and the community to improve student achievement.**

- The school will distribute a monthly newsletter to parents that is developed with participation of the parent-school organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement.

Date: Ongoing      Person Responsible: Stephen Kovach      Contact: 330-856-8265

- Each teacher will send home a folder containing student papers and work samples.

Date: Ongoing      Person Responsible: Classroom Teachers      Contact: 330-856-8265

- Teachers will routinely contact parents on an individual basis to communicate about their child's progress.

Date: Ongoing      Person Responsible: Classroom Teachers      Contact: 330-856-8265

- The school will provide to parents report cards every nine weeks with information regarding their child's academic progress.

Date: Oct, Jan, March, May      Person Responsible: Classroom Teachers      Contact:330-856-8265

**2. Howland Local Schools will provide the following opportunities to increase parent and family engagement, while building staff and parent capacity to engage in these types of efforts.**

- Meetings will be held various at times during the day or evening to better accommodate parent/guardians.

Date: Ongoing      Person Responsible: Stephen Kovach      Contact: 330-856-8265

- Teachers will hold conferences individually with parents of the children in their classrooms. Parents will be given an explanation of the interventions teachers are using to assist the child in reaching achievement goals.

Date: Nov. 9/Feb. 7      Person Responsible: Stephen Kovach      Contact: 330-856-8265

**3. Howland Local Schools will provide information to parents about volunteer opportunities.**

- The school will provide opportunities for parents and community members to support the instructional program through such programs as PTO, library volunteers, classroom volunteers, tutoring.

Date: Ongoing      Person Responsible: Stephen Kovach      Contact: 330-856-8265

- The school will provide a list of volunteer opportunities and solicit ideas for other types of volunteer efforts.

Date: Sept.      Person Responsible: PTO Pres/Classroom Teachers      Contact: 330-856-8265

**4. Howland Local Schools will work with parents to create a School-Parent-Compact.**

- School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards.

Distribution Date: Nov. 9      Person Responsible: Nancy Barba      Contact: 330-856-8265

**5. Parents will be provided the opportunity to engage in the decision-making process regarding the development, implementation and evaluation of Howland Schools.**

- The school will engage parents in decision making through the Superintendent's Advisory Council.  
Date: April 2018      Person Responsible: Kevin Spicher      Contact: 330-856-8200
- The school shall enable the formation of a Parent Teacher Association or organization that will foster parental and community involvement within the school.  
Date: Ongoing      Person Responsible: Valerie Meyers      Contact: 330-856-8200

**6. Howland Local Schools will provide resources for parents.**

- Parents may borrow materials, use a computer to check attendance, and visit educational websites.  
Date: Ongoing      Person Responsible: Stephen Kovach      Contact: 330-856-8265
- The school will distribute Informational packets each year.  
Date: Aug 10      Person Responsible: Stephen Kovach      Contact: 330-856-8265
- To promote and support responsible parenting, the school shall, as funds are available: purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library.  
Date: Ongoing      Person Responsible: Erin Pierce      Contact: 330-856-8201
- Include in the school's policy handbook the school's process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop solutions.  
Date: Ongoing      Person Responsible: Stephen Kovach      Contact: 330-856-8265
- A teacher will be assigned to be the PTO Liaison yearly.  
Date: Ongoing      Person Responsible: Stephen Kovach      Contact: 330-856-8265

**7. Howland Local Schools will engage parents in the evaluation of your parent and family engagement efforts.**

- The school will engage parents in the annual evaluation of the Title I, Part A Program's parent and family engagement efforts through an annual evaluation using a comprehensive needs assessment filled out by teachers, parents and school staff.  
Date: Sept 22      Person Responsible: Nancy Barba      Contact: 330-856-8265

**8. Howland Local Schools will hold an annual Title I Meeting that must be conducted separately.**

- The school will conduct an Annual Title I Meeting for parents of the students who participate in the Title I, Part A Program.  
Date: Sept 29      Person Responsible: Nancy Barba      Contact: 330-856-8265
- The school will hold their annual Title I Meeting separate from any other meetings or activities to ensure that they have ample time to provide a description/explanation of school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet.  
Date: Sept 29      Person Responsible: Nancy Barba      Contact: 330-856-8265